

TOWN OF
Herndon
DEPARTMENT OF PUBLIC WORKS

METER RENTAL APPLICATION

DATE: _____

COMPANY: _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT PERSON: _____ PHONE: _____

EMAIL: _____

The above-named company is authorized to obtain water from the fire hydrant located at: _____

A deposit of \$700.00 for a 3" meter or \$110.00 for a 3/4" meter has been paid to the Town of Herndon, which will be returned after proper payment for water used AND DAILY SERVICE CHARGE. HYDRANT WRENCH GIVEN: _____

There shall be a service charge of \$3.50 for a 3" meter or \$1.75 for a 3/4" meter PER DAY or any fraction thereof. _____
Initials

The above will be held responsible for all water delivered through the meter. Water used during the "peak period" (MAY THROUGH OCTOBER), will be billed @ \$4.90 per thousand gallons.

Water used during the "non-peak" period (NOVEMBER THROUGH APRIL), will be billed @ \$4.00 per thousand gallons.

The meter must be read twice a year for appropriate billing. Therefore, a "non-peak" use reading must be taken by May 15th for billing at the "non-peak" rate and by November 15th for billing at the "peak" rate. Failure to return the meter on or before May 15th and again on or before November 15th will result in billing all metered consumptions at the "peak" rate. The permit holder shall abide by all other applicable Town Ordinances and this permit shall be kept at the construction site. It shall also be displayed on demand. A failure to abide by the requirements of this permit may result in the revocation of this permit.

METER SERIAL NUMBER: _____

METER SIZE: _____

INITIAL READING: _____

FINAL READING: _____

DATE: RETURNED: _____

DEPOSIT AMOUNT: _____

Signature of Owner's Representative

Town of Herndon Representative

Please Print Name of Owner's Representative & Title: _____

Please bring completed form to:
Town of Herndon
Department of Public Works Complex (Town Shop)
1479 Sterling Road
Herndon, VA 20170-3647
Phone: (703) 435-6860 Fax: (703) 435-6899
Email: publicworks@herndon-va.gov