



TOWN OF HERNDON, VIRGINIA
SPECIAL INSPECTIONS PROGRAM
Statement of Special Inspections

Permit Number: \_\_\_\_\_

Project Name: \_\_\_\_\_

VUSBC Edition: \_\_\_\_\_

Address: \_\_\_\_\_
\_\_\_\_\_

Group: \_\_\_\_\_

Construction Type: \_\_\_\_\_

Building Owner: \_\_\_\_\_
Name Company

Owners Address: \_\_\_\_\_

Architect of Record: \_\_\_\_\_
Name & License Company

Structural Engineer of Record: \_\_\_\_\_
Name & License Company

Geotechnical Engineer of Record: \_\_\_\_\_
Name & License Company

Special Inspections Engineer of Record: \_\_\_\_\_
Name & License Company

General Contractor: \_\_\_\_\_
Name & License Company

This Statement of Special Inspections is submitted as a condition for permit issuance in accordance with the Virginia Uniform Statewide Building Code. It includes a schedule of special inspections applicable to this project.

The Special Inspections Engineer of Record shall keep records of specified special inspections and testing and shall furnish copies of inspection and testing reports to the Town of Herndon Building Inspections Section and to the appropriate registered design professionals of record. Discrepancies from the approved plans and specifications and code violations observed during the conduct of special inspections services shall be brought to the immediate attention of the contractor for correction, to the attention of the Town of Herndon Building Inspection Section, and to the appropriate registered design professionals of record. A final report of special inspections documenting completion of specified special inspections and correction of any discrepancies and observed code violations noted in the inspection and testing reports shall be submitted to and approved by the Town of Herndon Building Inspections Section prior to the final building inspection approval by Town Staff.

Prepared By:

\_\_\_\_\_  
(Type or Print) Name

\_\_\_\_\_  
Signature & Date

Reviewed by Registered Design Professional of Record: \_\_\_\_\_  
Signature & Date

Building Owner's Authorization: \_\_\_\_\_  
Signature & Date

Building Official's Acceptance: \_\_\_\_\_  
Signature & Date

**SCHEDULE OF TOWN OF HERNDON SPECIAL INSPECTIONS**

Date:

**PROJECT:**

Prepared By:

ACTIVITY	Y/N	SCOPE OF SERVICE	AGENT*	DATE COMPLETED
STEEL CONSTRUCTION				
Inspection of Steel Fabricators				
Material Receiving				
Erection				
a. Installation of HS Bolts				
b. Welding				
c. Details				
CONCRETE CONSTRUCTION				
Materials				
Installation of Reinforcing and Prestressing Steel				
Formwork				
Concreting Operations				
Inspection During Prestressing				
Manufacture of Precast Concrete				
Erection of Precast Concrete				

**SCHEDULE OF TOWN OF HERNDON SPECIAL INSPECTIONS**

Date:

**PROJECT:**

Prepared By:

ACTIVITY	Y/N	SCOPE OF SERVICE	AGENT*	COMPLETED
MASONRY CONSTRUCTION				
WOOD CONSTRUCTION				
PREPARED FILL				
Site Preparation				
During Fill Placement				
Evaluation of In-Place Density				
PILE FOUNDATIONS				
PIER FOUNDATIONS				
EXTERIOR INSULATION AND FINISH SYSTEMS				
SPRAYED FIRE-RESISTANT MATERIALS				
SMOKE CONTROL SYSTEMS				
MECHANICAL, ELECTRICAL, AND PLUMBING COMPONENTS				
OTHER				

\*INSPECTION AGENTS

	<u>Name</u>	<u>Company</u>	<u>Address</u>
1. Special Inspections Engineer of Record:	_____		
2. Inspection and Testing Agency:	_____		
3. Inspection and Testing Agency:	_____		

**TOWN OF HERNDON, VIRGINIA  
SPECIAL INSPECTIONS PROGRAM  
Final Report of Special Inspection**

Permit Number: \_\_\_\_\_

Project Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Special Inspections Engineer of Record: \_\_\_\_\_

Inspection reports number \_\_\_\_\_ to \_\_\_\_\_, and test reports numbered \_\_\_\_\_ to \_\_\_\_\_, all submitted prior to this final report, form a basis for, and are to be considered an integral part of this final report.

The special inspections specified for this project and itemized in the Town approved Statement of Special Inspections have been completed pursuant to the Town of Herndon Special Inspection Program requirements. The building elements subject to special inspections have been found to be in compliance with Town approved documents and in conformance with project specifications. Violations of the Virginia Uniform Statewide Building Code observed in the conduct of special inspection services were brought to the attention of the appropriate registered design professional of record, the Town, and the owner for resolution and the resolution was approved by the Town.

Submitted by Special Inspection Engineer of Record:

\_\_\_\_\_  
*Signature & Date*  
\_\_\_\_\_  
*(Type or Print) Name*

Special Inspection  
Engineer of Record  
P.E. Seal

Reviewed By Registered Design Professional of Record:

\_\_\_\_\_  
*Signature & Date*  
\_\_\_\_\_  
*(Type or Print) Name*

Accepted by Building Official:

\_\_\_\_\_  
*Signature & Date*    Critical Structures Section  
\_\_\_\_\_  
*(Type or Print) Name*