TOWN OF Herndon
VIRGINIA

Re-Roof Information
Town of Herndon – Building Inspections
777 Lynn Street 2nd Floor, Herndon, VA 20170
Telephone (703) 435-6850 Fax (703) 318-8492
E-Mail: buildinginspections@herndon-va.gov

Job Address:_____

                 Building No.   Street Name

1.   Has 25% of the existing roof covering been removed or replaced within the last 12 months? YES ☐   NO ☐

2.   Do you plan to re-roof the entire existing covering? YES ☐   NO ☐

3.   Type of existing roof covering? _____

4.   Type of proposed roof covering? (check one)

         Asphalt shingles ☐   Asphalt Roll Roof Covering ☐   Wood shingles ☐
         Build up roof system ☐   Slate Shingles ☐   Other _____

5.   Number of existing roof covering layers: _____

6.   Condition of existing roof covering: (check one)

        ☐   Existing roof covering needs removed and replaced.
        ☐   Existing roof covering does not need removal.
        ☐   Existing roof covering will be overlaid.
        ☐   Flashing needs replacement.
        ☐   Only portions of the roof need repaired or replaced.

I hereby certify that to the best of my knowledge the above information is true and correct.

_____   _____
         Signature   Date

7. According to the 2003 Uniform Statewide Building Code, section 110.3, if you are replacing or repairing roofing, floor covering, or siding on a structure, except a single family dwelling or residential housing with 4 or less units, you must submit a certification that an asbestos inspection was completed by a license asbestos inspector license to perform such inspection pursuant to section 54.1-503 of the Code of Virginia that no asbestos containing material were found or that appropriate response actions will be under taken in accordance with the requirements of the Clean Air Act National Emission Standard for the Hazardous Air Pollutant (NESHAPS) (40 LFT Part 61 subpart M) or you may sign the following statement:

The material to be repaired or replaced are assumed to contain asbestos and that the asbestos installation, removal, or encapsulation will be accomplished by a licensed asbestos contractor or a licensed asbestos roofing, flooring, or siding contractor.

_____   _____
         Signature   Date