



Herndon Parks and Recreation Department

Indoor Tennis Court Contract Rental Application

2024-25 Season at Bready Park

Please submit your preferred times for contract play and include the non-refundable deposit of \$100 for each court reserved required to hold your reservation. If we are unable to honor your request, your deposit will be returned.

Applicant's Contact Information:

NAME (First & Last) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EMAIL _____ PHONE _____ CELL HOME WORK

Please indicate your primary rental choice with an optional choice in case your primary choice cannot be fulfilled:

CHOICE	DAY	FROM-TO (am/pm)	TENNIS COURT NUMBER	ADDITIONAL SKIP DATES (max one in 2024 & two in 2025 - if desired)		
Primary						
Optional						

- If you had a previous season contract, you are eligible to request that same contract time in the upcoming year if your application and \$100 deposit is received by August 7, 2024. After that time, requests for time from new players will be considered. Changes to your contract time from the previous season will not be guaranteed and will be considered with other incoming applications.
- Any changes after confirmation by the Indoor Tennis Manager for court contract rental are subject to a \$50 administrative fee per contract and per change.
- Contract Holders shall make all payments. No payments will be accepted from other players. *Town of Herndon resident rate requires yearly proof of residency upon submission of the application. *TOH Resident Non-Resident
- Seniors must be age 65 or over to receive a discount for the season. A senior discount is only available during non-peak hours, Monday - Friday before 5 p.m. Eligible for Senior Discount (65+) Birthdate _____
- Mail this application with deposit (check or credit card payment) to: Herndon Parks and Recreation Department, 777 Lynn Street, Herndon, VA 20170 Attention: Indoor Tennis Manager; deliver to Herndon Community Center, 814 Ferndale Ave, Herndon VA 20170; or email parksandrec@herndon-va.gov with credit card information.
- Upon confirmation of your rental choice, a contract will be sent to you for your signature along with a payment schedule. *Please return your signed contract no later than 3 weeks after receipt. If your signed contract is not returned in advance of the first contract payment due date, the contract will be considered void, and the corresponding court time will be considered open. Contract payments may be made by cash, credit card or by check made payable to the "Town of Herndon." When paying by cash or check, the payment must be received before application will be processed.*

Deposit Payment Information:

Cash Check VISA Mastercard American Express Discover

CREDIT CARD # _____

EXP. DATE _____ BILLING ZIP _____ AMOUNT \$ _____

PRINT NAME OF CARD HOLDER _____

SIGNATURE _____ DATE _____

OFFICE USE ONLY

Processed by: _____

Date/Time Received: _____

(*TOH Verified)
Rev 6/24