

This document does not represent a verbatim transcript of the Pedestrian and Bicycle Advisory Committee meeting. Any questions regarding the agenda and discussions outlined below should be directed to the Department of Community Development at 703.787.7380 or at [community.development@herndon-va.gov](mailto:community.development@herndon-va.gov).

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**PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE**  
**Monday, January 30, 2023**

The Pedestrian and Bicycle Advisory Committee (PBAC) met in a public session on Monday, January 30, 2023, at 7:00 p.m. in the Large Conference Room at the Herndon Municipal Building, 777 Lynn Street, Herndon, Virginia. In attendance were Committee Members: Chairman Cesar del Aguila, Sherry Blanton, Michelle Duquette, Syed Iftikhar, and William Savage

Absent Committee members: Darryl Branting, Anne John, Janis Linkov-Johnson, Ian MacDonald, Michael McFarlane, and James Nardei.

Staff members present: Jonathan Franssell, Civil Engineer; Fadrique Iglesias, Community Planner; Bryce Perry, Deputy Director of Community Development; Cindy Roeder, Director of Parks & Recreation; and Lisa Webster, Administrative Assistant.

Absent staff member: Sgt. Joseph Furman, Herndon Police Department- Traffic Section

**1. CALL TO ORDER**

Chairman del Aguila opened the meeting at 7:00 p.m. and introduced new PBAC member William Savage. Mr. Savage is also on the Town's Historic District Review Board (HDRB).

Review of October 24, 2022, summary meeting notes; Committee approved minutes.

**2. COMMENTS FROM THE AUDIENCE**

There were no members of the public to provide comments.

**3. APPROVAL OF MINUTES**

The committee reviewed the October 24, 2022, summary meeting minutes. The committee approved the minutes.

**4. OLD BUSINESS/PROJECT UPDATES**

**a. Public improvement project updates**

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Community Development staff Mr. Iglesias presented a PowerPoint presentation of status updates, with Mr. Perry providing content of the public improvement project updates:

- i. Spring Street
  - New stop sign and road stripping added (stripping is worn but will be replaced in the spring)
- ii. Van Buren Improvement
  - Completed Streets
- iii. Van Buren and Herndon Parkway
- iv. East Spring Street Improvement

Per Chairman del Aguila's request, the topic was added to the agenda. "minimum viable solutions" The following items were discussed as possible solutions to explore:

- Public improvement project updates
  - Spring Street
  - Van Buren Improvements (Complete Streets)
  - Van Buren Street and Herndon Parkway
  - East Spring Street Improvements

**b. Draft FY24 CIP Bike/Pedestrian Projects**

**c. TRG Survey**

**d. Follow up to Town Pedestrian Improvements Action Plan Comments (October 2022)**

**e. Curb concerns for 900 Ballou Street and Park Avenue**

**5. NEW BUSINESS**

**a. Committee Member Roundtable**

Group discussed:

- Alabama/Van Buren pedestrian crosswalks; will signal lights for cars to be installed, speed limit reduction to 25 mph, and road dividers
- Discussed TRG; Mr. Perry and Mr. Iglesias discussed members participating in taking the survey; committee member Duquette inquired if the survey was 508 compliant and stated she would log on and take the survey to confirm
- Improved lighting at Metro station; to dim to navigate during late evenings
- Discussed concerns about 900 Ballou Street and Park Avenue; sidewalk, non-ADA compliance, and if it is to code

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- Staff will discuss with DPW and review the site plan regarding the project. The property owner was responsible for the placement/payment for the sidewalk
- Cluster all the small CIP projects (Under \$50k)

**6. COMMENTS**

**a. Comments from the Staff**

Mr. Perry discussed CIP Projects and provided updates:

- Streetlights are delayed due to supply change issues
- Dominion Energy is experiencing backups due to supply change issues
- Locust Street sidewalks
- Spring Street; safety, vehicle, and sidewalk crossings
- Elden Street; sidewalks
- Discussed grouping smaller dollar amount projects (under \$250,000) vs. submitting them individually for probable approval
- Discussed Planning Commission review process (likely 2 work sessions)
- Discussed Community Development issued addressing 1-year plan
- Recommend PBAC committee coming up with a priority list so items can be evaluated, and Mr. Iglesias will coordinate information

i. Confirmation of the next meeting date

The next PBAC meeting is scheduled for Monday, April 17, 2023, at 7:00 pm but Mr. Iglesias will later confirm with an email to all committee members.

**b. Comments from the Committee Members**

Future Agenda Items Requested by the Committee:

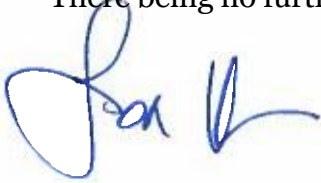
- If possible, consider *No Turn on Red* signs be posted on both sides of Alabama Drive and Van Buren Street
- Elden Street sidewalk; ADA complaint: speed signs
- Grant Street traffic lights installation (*under the East Elden improvement plan*)
- W&OD Trail any update on making it ADA complaint
- Herndon Centre; Ownership responsibilities
- Springpark Place; Trail section
- USDOT Grant letter recommendation from PBAC committee
- Discuss the result of the TRG survey
- Multi-Model Transportation 25-year plan
- 94 area; north Herndon, Spring Street

7. **ADJOURNMENT**

On the motion of Committee Member Blanton, seconded Committee Member Duquette to adjourn the meeting and carried by a vote of 5-0. The vote was: Committee Members: Blanton, del Aguila, Duquette, Iftikhar, and Savage voting "Aye."

Absent committee members: Darryl Branting, Anne John, Janis Linkov-Johnson, Ian MacDonald, Michael McFarlane, and James Nardei.

There being no further business, the meeting adjourned at 8:00 p.m.

A handwritten signature in blue ink, appearing to read "Lisa Webster", is written above a horizontal line.

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**Lisa Webster**  
**Administrative Assistance**