

TOWN OF HERNDON, VIRGINIA
PLANNING COMMISSION WORK SESSION MINUTES
FEBRUARY 22, 2010

The meeting was called to order at 7:02 p.m. by Chairman Carl Sivertsen.

<p>Commissioners Present:</p> <p>Carl Sivertsen, Chairman Robert P. Burk, Vice Chairman George Burke Paul C. LeReche Kevin G. Moses Bernadette Bettard</p> <p>Kevin J. East</p> <p>Commissioners Absent: None</p>	<p>Staff Members Present:</p> <p>Elizabeth M. Gilleran, Director Community Development Dana Heiberg, Senior Planner Mary K. Tuohy, Director Finance Cynthia S. Roeder, Director Parks and Recreation William H. Ashton II, Director Information Technology</p>
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PUBLIC HEARING ITEMS:

The following public hearing items were discussed:

1. **TOWN OF HERNDON FY2011 – FY2016 CAPITAL IMPROVEMENT PROGRAM.** Descriptive Summary of Proposed Action: The Planning Commission will review and make recommendations to the town's Capital Improvement Program (CIP). The CIP is a financial planning document that establishes a six-year schedule for public improvements and serves as a companion policy document to the Town of Herndon 2030 Comprehensive Plan. The Town of Herndon Capital Improvement Program for Fiscal Years 2011 through 2016 draft will be under consideration at the March 1, 2010, public hearing. *Deferred from the February 1, 2010, public hearing.*

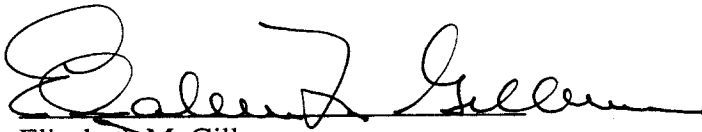
2. **COMPREHENSIVE PLAN AMENDMENT, CPA #10-01, DOWNTOWN MASTER PLAN.** Amend the Town of Herndon 2030 Comprehensive Plan adopted August 12, 2008, to incorporate by reference a Downtown Master Plan. The plan amendment will also make minor changes to the appropriate plan text (mainly Chapter III: Land Use Plan) in order to reference a master plan. The Downtown Master Plan includes a map of specific planned land use and related information. The general purpose of the plan amendment is to carry out the vision, goals and objectives of the 2030 Comprehensive Plan to encourage a vital downtown with a mix of land uses. The master plan depicts residential, commercial and public uses and parking facilities to support these uses; the plan displays the approximate height and level of density on each block of a core downtown area. The area is similar or equal to areas displayed as Sectors 1, 2 and 3 in the 2030 Comprehensive Plan. 16 block areas are affected; they are located in the center of the Town of Herndon in the general area of Elden Street, Center Street, Vine Street, Lynn Street, Station Street, Spring Street, Pine Street, Monroe Street, Jefferson Street, Jackson Street, Van Buren Street and the Washington and Old Dominion Railroad Regional Park. Downtown Master Plan maps and related information are posted on the Town of Herndon website at www.herndon-va.gov (click on Planning and Zoning and follow links). A descriptive summary of the proposed action is to update plan text and maps to reflect changed conditions and to incorporate land use policy based on the results of a major community planning process.

DISCUSSION ITEM:

1. Town Council Items of Interest to the Planning Commission

The meeting adjourned at 9:15 p.m.

Respectfully submitted:


Elizabeth M. Gilleran
Director, Department of Community Development

Certified Correct:


Carl Sivertsen
Chairman, Planning Commission

Minutes Approved: 03/01/2010