

## TOWN OF HERNDON, VIRGINIA

## PLANNING COMMISSION WORK SESSION MINUTES

OCTOBER 18, 2010

The meeting was called to order at 7:00 p.m. by Chairman Burk.

## Commissioners Present:

Robert P. Burk, Chairman  
Bernadette Bettard  
George V. Burke  
C. Melissa Jonas

## Staff Members Present:

Elizabeth M. Gilleran, Director Community  
Development  
Dana E. Heiberg, Senior Planner  
Mark R. Holland, Zoning Administrator  
Mark Duceman, Transportation Program  
Manager

## Commissioners Absent:

Paul C. LeReche, Vice Chairman  
Kevin J. East

**PUBLIC HEARING ITEMS:**

The following public hearing items were discussed:

**1. COMPREHENSIVE PLAN AMENDMENT, CPA #10-01, DOWNTOWN MASTER PLAN.** Amend the Town of Herndon 2030 Comprehensive Plan adopted August 12, 2008, to incorporate by reference a Downtown Master Plan. The plan amendment will also make minor changes to the appropriate plan text (mainly Chapter III: Land Use Plan) in order to reference a master plan. The Downtown Master Plan includes a map of specific planned land use and related information. The general purpose of the plan amendment is to carry out the vision, goals and objectives of the 2030 Comprehensive Plan to encourage a vital downtown with a mix of land uses. The master plan depicts residential, commercial and public uses and parking facilities to support these uses; the plan displays the approximate height and level of density on each block of a core downtown area. The area is similar or equal to areas displayed as Sectors 1, 2 and 3 in the 2030 Comprehensive Plan. 16 block areas are affected; they are located in the center of the Town of Herndon in the general area of Elden Street, Center Street, Vine Street, Lynn Street, Station Street, Spring Street, Pine Street, Monroe Street, Jefferson Street, Jackson Street, Van Buren Street and the Washington and Old Dominion Railroad Regional Park. Downtown Master Plan maps and related information are posted on the Town of Herndon website at [www.herndon-va.gov](http://www.herndon-va.gov) (click on Planning and Zoning and follow links). A descriptive summary of the proposed action is to update plan text and maps to reflect changed conditions and to incorporate land use policy based on the results of a major community planning process. *Continued from the October 4, 2010, public hearing.*

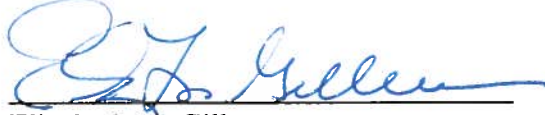
**2. ZONING ORDINANCE TEXT AMENDMENT, ZOTA #10-04. Summary of Proposed Action:** Consideration of an amendment to the Zoning Ordinance (2007), Herndon Town Code (2000), as amended, to amend §§ 78-401.13. Commercial utilities use category; 78-400(b), Table of principal permitted and allowed uses; 78-402.3, Permitted and allowed accessory uses and 78-701, Definitions to permit and define land-based telecommunications facilities within all zoning districts on property owned and operated by a public entity or governmental authority by special exception. Applicant: Frank W. Stearns; Donohue & Stearns, PLC.

**DISCUSSION ITEMS:**

1. Historic Herndon Revitalization – Downtown Streetscape
2. Town Council Items of Interest to the Planning Commission

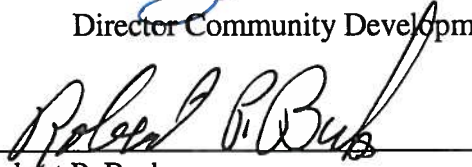
The meeting adjourned at 8:00 p.m.

Respectfully submitted:



Elizabeth M. Gilleran  
Director Community Development

Certified Correct:



Robert P. Burk  
Chairman, Planning Commission

Minutes Approved: 11/01/2010