

Zoning Verification Form

Instructions:

- Complete this form and submit to community.development@herndon-va.gov.
- A fee of \$50 per single family lot/parcel or \$300 per non-single family lot/parcel is required before the request will be processed
- Please allow a minimum of 2 weeks for the request to be completed
- Please include a self-addressed return envelope for return by mail
- For copies of any legislative cases referenced below, please contact community.development@herndon-va.gov
- For copies of any approved site plans referenced below, contact planreview@herndon-va.gov
- For copies of certificates of occupancy, contact buildinginspections@herndon-va.gov
- Please note that town documents not already in digital format may need to be sent to a third party vendor and incur an additional fee

Property Address: _____

Fairfax County Tax Map # _____

Description of Current Use(s): _____

Requester Name: _____

Requestor Information: _____

Email/Phone: _____

Mailing Address: _____

Requests for additional
information not already
contained in this form: _____

Zoning Information (to be filled out by town staff)

Zoning District & Section: _____

Zoning Overlay: _____

Zoning Proffers:

Yes

No

Zoning Map Amendment(s)

Case #s

Approved Date(s):

Special Exceptions or Use

Yes

No

Permits:

Special Exception or Use Permit(s)	Case #s	Approved Date(s):
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Variances	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Variance(s)	Case #	Approved Date(s):
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Current Use of the Property as Described	<input type="checkbox"/> Conforming	<input type="checkbox"/> Nonconforming	<input type="checkbox"/> Illegal
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Active Zoning Violation	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Violation case number:

Additional

Notes:

Date Completed:

Staff Name:

Staff Title:
