TOWN OF HERNDON
TAX YEAR 2010
APPLICATION FOR EXEMPTION OF TAXATION
FOR PERSONS AGE SIXTY FIVE (65) OR
OLDER OR FOR PERSONS PERMANENTLY
AND TOTALLY DISABLED

INSTRUCTIONS TO THE APPLICANT: Use this application to apply for real estate tax relief for tax year **2009** and update your auto decal information. The information required on this application must be filled out and returned to the Supervisor of Revenue. Applications must be filed by June 1, 2010. Please do not leave any blank spaces. Where information does not apply, write "**not applicable**" on that line. **THIS EXEMPTION IS GRANTED ON AN ANNUAL BASIS AND A NEW APPLICATION MUST BE FILED EACH YEAR.** Written notification of approval or denial of this application will be mailed to the applicant.

Date Received_____
(FOR OFFICE USE ONLY)

I wish to make application for the following Town of Herndon, Virginia Tax Relief Programs:
☐ Real Estate Tax
☐ Free Auto Decal

I am applying for:
☐ Elderly Relief
☐ Disability Relief

LAST NAME	FIRST	MIDDLE	SOCIAL SECURITY #

AUTO DECAL: If you change your vehicle prior to November 15, 2010, please notify this office at (703)435-6813.

YEAR	MAKE	MODEL	LICENSE PLATE NUMBER

VEHICLE IDENTIFICATION NUMBER

CERTIFICATION

I certify that the foregoing written statements are true and accurate to the best of my knowledge and belief and I understand that any factors occurring during the taxable year for which this application is filed that have the effect of exceeding or violating the limitations and conditions provided by **Section 30—62 Eligibility for exemptions, Herndon Town Code (2000)** shall nullify any exemption for the current taxable year, and the taxable year immediately following.

_____
Applicant's Signature

_____
Telephone Number

TOWN OF HERNDON
REAL ESTATE TAX RELIEF ELIGIBILITY CRITERIA

To qualify for a Real Estate tax exemption under the Town of Herndon's **Tax Relief Program,** the following requirements must be met:

- The applicant must be a resident of the Town of Herndon, Virginia as of December 31 of the previous year and reside in the dwelling.
- The applicant must be 65 years of age, or permanently and totally disabled as of December 31 of the previous year.
- If the dwelling is jointly owned by an applicant and spouse, either the applicant or the spouse must be at least 65 years of age or older, or permanently and totally disabled.
- The gross income from all sources of the owners of the dwelling and any relatives of the owners who reside in the dwelling may not exceed $72,000.00. The following limitations and percentage of relief apply:

GROSS INCOME	AMOUNT OF TAX RELIEF
$52,000.00 or Less	**100%**
$52,000.00 to $62,000.00	**50%**
$62,001.00 to $72,000.00	**25%**

- For each relative (other than spouse) residing in the dwelling, the first $6,500.00 of the income may be excluded. Disabled applicants may exclude the first $7,500.00 of income.
- The total combined net assets of the owners of the dwelling and of the spouse of any owner who resides in the dwelling may not be greater than $340,000.00 (Excluding the value of the dwelling and up to one acre of land upon which it is situated.)
- When the property is jointly owned and the co-owner is deceased, a certified copy of the death certificate must be provided with the application.

If you require additional assistance or information concerning the Town of Herndon's Tax Relief program, please contact us at (703)435-6813.

Thank you!
Department of Finance
Revenue Division